

# UNIVERSITY OF JOHANNESBURG CONVOCAATION ELECTIONS 2024

## VOTING GUIDE

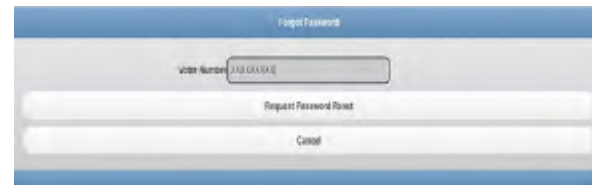


### Step 1

- Log onto the Online Voting Platform using your **UNIQUE VOTER NUMBER** that has been emailed to you.
- Click on **FORGOT PASSWORD** to create a new password.
- **Your voter number and password are confidential and should not be shared. Do not allow any person to vote on your behalf.**

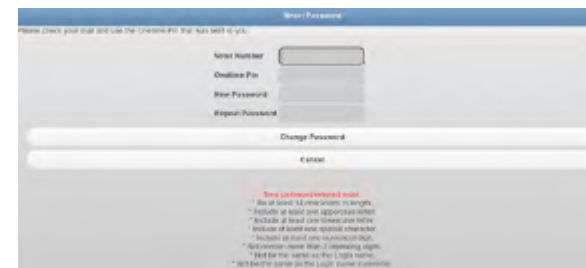
### Step 2

- This page will appear. Enter your voter number and click on **Request Password Reset.**



### Step 3

- You will receive an **email with a Onetime Pin.** Enter the **Onetime Pin, your voter number,** and the **new password** created. Please note the criteria for the password-reset requirements.
- Once your password has been successfully reset, log in with your voter number and the new password created.



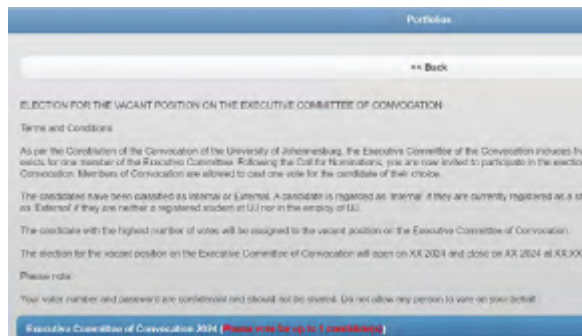
### Step 4

- This page will appear. Click on **Proceed.**
- The name of the Election will then appear, click on the **election name** to access the election.



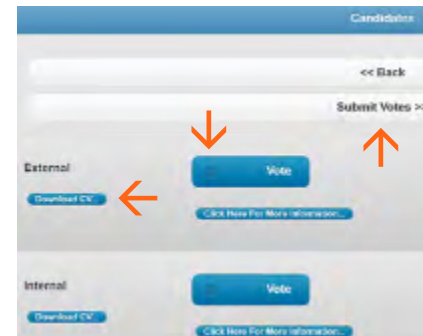
### Step 5

- Read the Terms and Conditions and click on the tab below the Terms and Conditions which states **Executive Committee of Convocation 2024** to view the candidates.



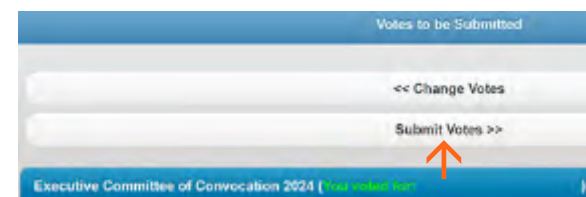
### Step 6

- The Candidates are listed alphabetically by Surname. To view the CVs, click on **Download CV.** To vote for a candidate, click on the **Vote** tab.
- Once you have voted, click on **Submit Votes.**



### Step 7

- This page will appear indicating the candidate you have selected.
- If you are happy with your selection, click on the **Submit Votes** to cast your vote.



### Step 8

- As **confirmation** that your vote was submitted, the following page will appear.
- In addition, you will receive an email from [ujelections@uj.ac.za](mailto:ujelections@uj.ac.za) thanking you for participating in the 2024 Convocation Election.

