**FEES: NON-SUBSIDISED PROGRAMMES**

**DEPARTMENT OF BUSINESS MANAGEMENT**

**2025 FEES & PAYMENT OPTIONS**

**Please note: No NSFAS funding is available for these qualifications.**

This applies to programmes where students have been admitted (EA status) on the:

* Higher Certificate in Business Management.
* Advanced Certificate in Business Management.
* Short Learning Programmes: Management A and Management B.

APPLICATIONS ARE OPEN FROM 1 APRIL 2024 TO 3 FEBRUARY 2025

 **REGISTRATION CLOSING DATE: 5 FEBRUARY 2025**

 **UJ’s BANKING DETAILS**

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| **QUALIFICATION FEES** |
| **Programme** | **Minimum****Registration Fee****(Deposit)** | **Programme Fees** | **Total Fees****(incl Registration & Levies)** |
| Higher Certificate in Business Management | R5,560.00 | R39 900.00 | R41,050.00 |
| Advanced Certificate in Business Management | R5,560.00 | R39 900.00 | R41,050.00 |
| SLP Business Management A (Sem 1) | R5,560.00 | R3, 990 per module | R21,100.00 |
| SLP Business Management B (Sem 2) | R5,560.00 | R3,990 per module | R21,100.00 |
| **INTERNATIONAL STUDENTS** |
| Kindly make use of this link for information: [Need to Know](https://www.uj.ac.za/admission-aid/student-finance/need-to-know-processes-before-registration/international-students/) and [International Student Support](https://www.uj.ac.za/about/global-engagement/international-students/international-student-support/) |
| Ms Palesa Makwela. pmakwela@uj.ac.xa | International Admissions Officer |

**Kindly note:** Students will only be able to register once the minimum payment of R5, 560.00 is reflected in the student account **and** a formal payment (Realpay) agreement has been finalized.

***NB: Fees include class attendance, on-line study material, exam fees, etc.***

# DEBIT ORDER CLOSING DATE: 31 JANUARY 2025

# RULES REGARDING FEES PAYABLE.

* The full fees are payable before registration and must reflect in the student’s account.
* Students unable to pay the full amount upfront may apply for alternative arrangements via a debit order, which is the only available option. The following conditions apply:
* The minimum registration fee must reflect in the student account.
* A completed mandate form, accompanied by copies of the mandator’s ID; salary slip, and stamped 3-month bank statements, must be submitted to UJ **at least 3 working days** prior to registration, no later than **31 Jan 2025.**
* Upon the request of the financial institution (bank), the mandator is required to immediately confirm **the validity of the transaction** with UJ. (This process is time-limited and will expire if not done immediately. Once expired, the process needs to start from scratch). Herewith the [**Link to REALPAY FORM**](https://ujac-my.sharepoint.com/personal/yvetteb_uj_ac_za/Documents/Documents/2025/FINANSIES/AOD/AUTHORITY%20TO%20DEBIT%20ACCOUNT.docx)
* The student remains responsible for completing registration on or before the programme’s closing date, including fulfilling all requirements for financial unblocking.

**Outstanding Balances:**  All outstanding balances must be fully settled no later than 15 August 2025.

# CONTACT DETAILS FOR FINANCIAL QUERIES

# CANCELLATIONS

**Should you cancel your studies, the following cancellation penalties apply:**

Cancellation on or before commencement of the 1st module: No fees payable.

Cancellation after commencement of 1st module: The full module fees will be charged once classes commence, and students will be billed in full for these modules.

For modules where students do not qualify to write the final assessment, cancellation of these are modules is not permitted.

* **Irrespective of the cancellation date, the Registration fee and ICT Levy are not refundable.**
* **The student will remain responsible for all fees until the Department of Business Management receives an e-mail copy of the completed cancellation form.**
* **The cancellation date will be effective from the date that the e-mail is received in the Department of Business Management.**
* All queries related to fees or payments, please send an e-mail to: mitahl@uj.ac.za
* or phone: 011 5591466

Please also make use of this e-mail address to send proof of payment or apply for payment arrangements.

For all other queries, please contact the relevant Administrative Coordinator – contact details can be found in your acceptance letter.

Account name: **UJ Tuition Fee (Bank defined beneficiary)**

Account type: **Cheque Account**

Account number: **62 615 873 199**

Branch code: **210-554**

Reference: **Your student number**

Swift Code: **FIRNZAJJ**

Electronic banking payment details <https://www.uj.ac.za/admission-aid/> [student-finance/banking-details-](https://www.uj.ac.za/admission-aid/student-finance/banking-details-university-of-johannesburg/) [university-of-johannesburg/](https://www.uj.ac.za/admission-aid/student-finance/banking-details-university-of-johannesburg/)



Credit and debit card payment details [https://www.uj.ac.za/admission-](https://www.uj.ac.za/admission-aid/student-finance/e-payment/) [aid/student-finance/e-payment/](https://www.uj.ac.za/admission-aid/student-finance/e-payment/)



# DISCLAIMER

The University reserves the right to change fees without prior notice or without providing reasons. The University reserves the right to claim interest on arrear amounts at the prescribed rate in terms of the Prescribed Rate of Interest Act. 1975 (as amended)

If a bank dishonours a cheque, students will be liable for the bank administration fee. Dishonoured cheques will automatically be listed at all credit bureaus via Veri-cheque, and in such cases only cash payment will be accepted from students in future

Please click here:

[AOD INFORMATION](https://ujac-my.sharepoint.com/personal/yvetteb_uj_ac_za/Documents/Documents/2025/FINANSIES/AOD/AUTHORITY%20TO%20DEBIT%20ACCOUNT.docx)

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