

**RETURNING student web link is [https://registration.uj.ac.za/pls/prodi41/w99pkg.mi\\_login](https://registration.uj.ac.za/pls/prodi41/w99pkg.mi_login)**

- Enter your student number and request the pin if you don't remember it and then start your application process under 'Academic and Residence Application'

The screenshot shows the 'Student Login: Login Credentials' form. At the top left is the University of Johannesburg logo. The form has three tabs: 'Student' (selected), 'Personnel', and 'Alumni'. Below the tabs are two input fields: 'Student Number' and 'Pin'. Below these fields is a note: '(5 numeric digits Do not start with a 0)'. At the bottom of the form are five buttons: 'Login', 'Forgot Pin', 'Change Pin', 'Request A Pin', and 'Forgot Student Number'. The 'Student Number' and 'Pin' fields, and the bottom buttons are highlighted with red boxes. At the bottom of the page, there is a footer with links: '[ Contact Us | About Us | Terms & Conditions ]'. The date 'Thursday, 12th May 2022' is displayed in the top right corner.

The screenshot shows the 'Student Web' application menu on the University of Johannesburg website. The browser address bar shows the URL: [https://registration.uj.ac.za/pls/prodi41/w99pkg.mi\\_main\\_menu](https://registration.uj.ac.za/pls/prodi41/w99pkg.mi_main_menu). The menu is organized into several sections: 'E-Academic Record', 'Update Address/Contact', 'Academic/Residence Application' (highlighted with a red box), 'Registration', 'Information Regarding Registration', 'POPIA', 'Personal Contact Detail', 'Address Validation', 'Contact Persons', 'Generate a Provisional Proforma Statement', 'Uploading of Documents', 'Required', 'Registration Verification', 'Payment Information', 'Submit Payment', 'Payment Details', 'Academic Registration Rules, Regulations and Indemnity', 'Submit Registration', 'Proof of Registration - PDF', 'E-mail Proof of Registration', 'Add Subjects to a Registration', 'Subjects Cancellations', 'Qualification Cancellation', 'Change WL subjects', 'Employee Information', 'Changes to Registration', 'Residence Registration', and 'Proforma Statement'. On the right side of the page, there are three buttons: 'Application Information', 'Residence Information', and 'Financial Information'. A large black redaction box covers the main content area of the page.

- Academic Year Enter 2025
- **Token** Enter ACCSLP
- Programme Enter CIMA
- Don't restrict the search

It will pull up options with the 3 CIMA FLPs and you select the one applicable to you.

**UJ Graduates (without MCS certificate):** CIMA Management Level FLP - S3PAO18

### **VARIOUS CODES:**

#### **CIMA Operational Level FLP - S3PAO19:**

- Diploma in Accounting alumni,
- Accounting degree alumni whose qualification is 7 years and older,
- Finance Honours & PGDFM alumni whose qualification is 7years and older,
- Must be a UJ alumni

#### **CIMA Management Level FLP - S3PAO18:**

- Accounting degree alumni whose qualification was acquired less than 7years ago,
- Fin. Honours & PGDFM alumni whose qualification was acquired less than 7years ago,
- Must be a UJ alumni

#### **CIMA Strategic Level FLP - S3PAO20**

- MCS Certificate (**obtained from CIMA**) – Please upload it when applying...
- Must be a UJ alumni

Students are welcome to email CIMA if they want to verify their exemptions before applying. Please send your certificates together with your academic transcripts to Exemptions Africa

**Email address:** [Exemptions.Africa@aicpa-cima.com](mailto:Exemptions.Africa@aicpa-cima.com)

This email can be forwarded to [ujappdocs@listsrv.uj.ac.za](mailto:ujappdocs@listsrv.uj.ac.za)

Please clear the subject line when forwarding the email and ONLY have your student number on the subject line.

### **SENDING DOCUMENTS:**

**Please email your documents to:** [ujappdocs@listsrv.uj.ac.za](mailto:ujappdocs@listsrv.uj.ac.za)

**\*NB: When emailing the documents, please remove everything from the subject line (including RE: and FWD: and only have your student – otherwise your documents will not be uploaded successfully, causing delays)**

**Required documents include:**

- All your academic transcripts
- All your CIMA transcripts and certificates
- Proof of your CIMA registration if you are a current CIMA student
- Email confirming your CIMA exemption (if you have it)

Please note that if you have an expired membership, this will create issues and delays with enrolment, so ensure that you contact CIMA prior to registration and sort it out. You must advise them that you are planning to register for the FLP and you want to update your CIMA profile.

**Application vs Registration Process**

- UJ offers the CIMA-FLP in three cycles/intakes per year (May, August, and November) to align with each case study sitting.
- Applications for the UJ CIMA-FLP across all levels (OCS, MCS & SCS) are open throughout the year, but Registration **only** opens per cycle/ intake and closes thereafter with a quota of 30 candidates per cycle.
- If you're unable to join your preferred cycle due to space limitations, please note that your acceptance into the program is valid for all remaining cycles/intakes of the current year, you do not need to re-apply.

*Please note that we reserve the right to close the registration if the number of candidates per cycle has been reached before the set registration date.*

**For any further inquiries – [flp@uj.ac.za](mailto:flp@uj.ac.za)**

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