FACULTY OF EDUCATION
Short learning programme:
Creative Coding and Robotics for Teachers (S5ACTO)
Information for applicants - 2025

This document provides an outline of the application process. Note there are two sets of information.
The first (Section 1) is for *new applicants who are applying to UJ for the first time for the SLP in **Creative coding and robotics for teachers (S5ACTO).**
The second (Section 2) is for applicants who previously applied to UJ (who have a UJ student number) and are now applying for the SLP **Creative coding and robotics for teachers (S5ACTO).**

Section 1:
This section is relevant to first-time (new) applicants applying for the short learning programme:
Creative coding and robotics for teachers (S5ACTO)
New refers to persons who have never applied to UJ before

Before you apply, please see the minimum entry requirements below:
To gain admission into the SLP a potential student should:

Be currently engaged in teaching AND possess a four-year professional teaching degree
<u>OR</u>
Possess an appropriate Bachelor's degree and a recognised professional teaching qualification
<u>OR</u>
Possess a three-year professional teaching qualification(s) as well as and Advanced Diploma/Certificate in a cognate sub-field of Education

If you meet the minimum entry requirements (or have special permission to apply) you can proceed to apply online for the qualification.

Mature age exemption: If you require this prior to admission into the programme consult with the Matriculation Board via applications@usaf.ac.za or visit the website for additional information http://mb.usaf.ac.za/

For 2025 the UJ online application cycle for this SLP will be open from **26 August 2024 and will close on 15 November 2024**.

To apply for the **Creative coding and robotics for teachers (S5ACTO)** follow this link: CLICK HERE

There will be one option to choose as noted in the table below. When you are applying you have to use the token number for the application to be available for you. If you do not use the token the application will not be available to you. **Please ensure that you select 2025 as the academic year before typing in your Token.**
The *token* (see table below) must be typed in CAPS by applicants. If not typed correctly the qualification will not populate online and the application will remain incomplete.

Qualification code	Description	Token
S5ACTO	Creative Coding and Robotics for Teachers	**EDUROBO**

Then follow the various prompts to complete the application.

Once the application is concluded all supporting documents must be submitted via email to ujonlinedocs@listsrv.uj.ac.za using **only** your student number in the subject line. supporting documents must comply with the following:

- It must be certified.
- When scanning, all documents must be scanned as separate attachments viz. NSC results separate, academic records and degree or diploma certificates etc.
- The scanned format to be used must be as a jpeg, gif, or tiff file, which is user-friendly for our document management system.

Questions about the application process can be directed to the UJ call centre at mylife@uj.ac.za or 011 559 4555.

Questions related to registration and status of applications can be directed to Mr Kenny Sefoloshi at skenny@uj.ac.za

Section 2:
This section is for applicants who previously applied to UJ and are now applying for the
Short learning programme
Creative coding and robotics for teachers (S5ACTO)

Before you apply, please see the minimum entry requirements in below:

To gain admission into the SLP a potential student should:

Be currently engaged in teaching AND possess a four- year professional teaching degree
OR
Possess an appropriate Bachelor's degree and a recognised professional teaching qualification
OR
Possess a three-year professional teaching qualification (s) as well as and Advanced Diploma/Certificate in a cognate sub-field of Education

If you meet the minimum entry requirements (or have special permission to apply) you can proceed to apply online for the qualification.

Mature age exemption: If you require this prior to admission into the programme consult with the Matriculation Board via applications@usaf.ac.za or visit the website for additional information http://mb.usaf.ac.za/

For 2025 the UJ online application cycle for this SLP will be open from **26 August 2024 and will close on 15 November 2024**.

To apply for the **Creative coding and robotics for teachers (S5ACTO)** follow this link: CLICK HERE

As you have applied to UJ before you will need your student number and user PIN to apply using the link above. **You may request for your PIN to be sent to you via email by entering your UJ student number and clicking on the highlighted button in the print screen below:**

If you have forgotten your user **student number or need to update your email address,** please call the UJ Call Centre on 011 559 4555 to update your biographical contact details e.g. email address and cell number.

When creating your new password, be sure to familiarise yourself with the new password rules.

Once logged into the system, click on **Academic/Residence Application** as per the print screen below. Thereafter, click on POPIA (if *not* already accepted), accept it and then click on **Academic/Residence Application**. Then click on *"Show"* under the *Academic Applications* category.

After clicking on show, a list of all your previous applications will show and a button on the bottom right named '*Add New Academic Application'*. Click on **"Add New Academic Application"** as per screenshot below.

Select the Academic Year **2025**. Please note that you need to capture a "Qualification Specific Token" please type in your token in the yellow highlighted space shown below: There will be one option to choose as noted in the table below. When you are applying you have to use the token number for the application to be available for you. If you do not use the token the application will not be available to you.

The **token** (see table below) must be typed in CAPS by applicants. If not typed correctly the qualification will not populate online and the application will remain incomplete.

Qualification code	Description	Token
S5ACTO	Creative Coding and Robotics for Teachers	**EDUROBO**

Once you have clicked on Search, select the course you are applying for shown below.

Academic/Residence Application

Note: Click on the Qualification to proceed with your application.

Qualification	
Faculty - EDUCATION (CEP)	
S5ACTO	Creative Coding & Robotics For Teachers

Then click on *Save and Continue* to add in your application choice.

Once the application is concluded all supporting documents must be submitted via email to ujonlinedocs@listsrv.uj.ac.za using **only** your student number in the subject line. supporting documents must comply with the following:

- It must be certified.
- When scanning, all documents must be scanned as separate attachments viz. NSC results separate, academic records and degree or diploma certificates etc.
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