

Dear supplier

The Oracle cloud based supplier portal is now live.

The portal enables self-service registration and biographical information maintenance by all suppliers registered on the portal. The self-service registration process will enable suppliers to complete a simple registration form and submit it for verification and vetting. For applicants, being able to track the status of their application will reduce time spent following up on the status of the application with the Supplier Management Department.

Registration onto the Oracle Cloud online system is required for ***all active*** and ***potential*** suppliers. The supplier registration online platform will serve as the single source of key supplier information providing accurate, up-to-date, complete and verified information to the buyers and tender administrators.

This is part of the continuous objective to maintain a credible supplier database, expand the current supplier database and stimulate competition amongst a range of suppliers including emerging suppliers.

The activation will enable improved administration of applications and information update.

Key Benefits of the Oracle Cloud Supplier Self - Service Platform:

- Enhanced supplier due diligence;
- On-going monitoring of UJ active suppliers, making sure the supplier status remains current;
- Central hub for ongoing compliance of suppliers; and
- Create a directory of vetted/verified suppliers within the University.

To initiate the registration process, follow the process below:

- Go to [www.uj.ac.za](http://www.uj.ac.za);
- Then select Corporate Services (at the bottom of the page); and
- Click on Suppliers or follow the link below:  
<https://www.uj.ac.za/corporateservices/suppliers/Pages/default.aspx> this will allow current and potential suppliers to register online.

For more information, please contact our Supplier Management Department using the following email address [suppliersapp@uj.ac.za](mailto:suppliersapp@uj.ac.za)

Thanks and Regards  
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