



UNIVERSITY OF JOHANNESBURG

STUDENT FEES – 2024



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1. Payment options

1.1 E-payments

(Real time payment that allows immediate registration)

Students and parents can pay their student fees online through the website: www.uj.ac.za by using their valid credit/cheque/debit card. This option also ensures that payment reflects real time on the student's account.

1.2 Payments can be made at any FNB branch.

(Payments do not reflect real time)

Direct payments made at FNB and FNB ATM to the UJ bank account will reflect on the student account within 15 minutes. Electronic Fund Transfers (EFTs) from banks other than FNB might take up to two business days to reflect on the student account. EFTs from outside the country take longer, and students must allow at least ten (10) business days for the allocation of funds.

The FNB student Fee Account of the University is set up as a **predefined beneficiary** at all major banks, and therefore, you do not need the actual bank account number to make a payment. Select the UJ Tuition Fee Account as a beneficiary. The banking details are as follows:

Account Name:	University of Johannesburg UJ Tuition Fee Account	Branch:	Client Services
Account Number:	62615873199	Branch Code:	210-554
Account Type:	Cheque Account	Swift Code:	FIRNZ AJJ

Students must write their student numbers and names clearly in bold letters on the deposit slip. A copy of the slip can be emailed to studentaccounts@uj.ac.za. Students must keep a copy for their own records for at least two years.

IMPORTANT NOTE: *The University encounters numerous problems with bank transfers. Therefore, students and parents are requested to provide the University with copies of the bank deposit slips when bank transfers are made.*

1.3 Debit Orders

Students and parents can use the debit order system whereby the outstanding balance (with the exception of the first minimum payment) can be paid in ten equal instalments from 1 March to 1 December. This method of payment has the following advantages:

- Payments can be made over ten months, leaving the student/parent with a better cash-flow situation.
- No interest is levied as long as the debit order is honoured.
- Payments cannot go astray.
- It saves time.

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You can access the debit order for completion on the link [Acknowledgement of Debt Application - University of Johannesburg \(uj.ac.za\)](#)

1.4 Student Hero – application for student funding.

Do you want to invest in your future self but do not have the funding available upfront? Let student hero help you to apply for study funding from multiple finance providers, from a single platform.

<https://landbot.pro/v3/H-2146153-MTEOTCC5NF9IRLYJ/index.html>

2. Student account enquiries

- a. Students should enquire directly at the relevant faculty in instances where the modules registered for are reflected incorrectly in the fee statement.
- b. Enquiries about student fees and incorrect account debits or credits should be directed to the Student Finance call centre on the following:

Telephone number: **011 559 4555**.

Queries can also be emailed to: studentaccounts@uj.ac.za

3. Fees payable prior to registration and registration fees payable

The University reserves the right to change fees without prior notice or without providing reasons.

a.	Application fee – 2024 manual applications	R200.00
	Web applications	No fee
b.	Residence deposit -2024	R1 220.00
c.	A non-refundable registration fee per registration process	R650.00
d.	ICT levy	R500.00
	Payable per registration process and is non-refundable	

4. Fees payable at registration

(All full-time, part-time, extracurricular [non-subsidised] and semester programmes)

- a. The first instalment on University accounts for all students, excluding students whose total fees are paid by sponsors or employers, must pay the following minimum amounts prior or on the date of academic registration.

▪ Day students (student fees) (All students not residing in the residences)	R5 560.00
▪ Residence students (only students with acceptance letters from residences)	R9 270.00
<i>Student Fees:</i>	<i>R5 560.00</i>
<i>Residence Fees:</i>	<i>R3 710.00</i>

(In the case of total cancellation, the non-refundable ICT levy and registration fee are forfeited. Residence fees are charged on a sliding scale according to actual days in residence.)

- b. Students registering after the dates prescribed in the calendar must pay a late registration fee in addition to the normal registration fee. They will furthermore be liable for full payment of the ICT levy, registration, late registration, and student fees if they register after the dates mentioned in paragraph 8.c.
- c. Amount payable by students for the lodging of a re-submission of a dissertation, minor dissertation or thesis: R1 000.00

5. Student fees (tuition fees)

- a. Student fees are determined yearly per module, except in the case of dissertations or theses where fees are levied per semester per degree programme until such time as the dissertation or thesis is lodged in its final form at the faculty concerned.
- b. Discounts for early settlement

Students may qualify for discount on student and residence fees, should their accounts be settled for the year as follow:

- On or before 28 February 5%
- On or before 31 March 3%
- On or before 30 April 2%

Discounts will only be granted on application, which also includes proof of payment and account statement.

You can access the discount application for completion on the link <https://forms.gle/NVxShmMY6jbX9oNr6>

Important Note:

Please take note that the discount for early settlement does not apply to any non-subsidised/extracurricular programmes (Whole & Bridging programmes, Short Learning Programmes and Continuing Education Programmes).

Discount for early settlement of fee account is not granted on settlement of fees by sponsors/employers.

- c. Undergraduate students from foreign countries

Student fees are payable as follows:

- An upfront payment of 40% of student fees is to be paid at registration.
- 75% of student fees and residence fees are to be paid by 15 April.
- 100% of student fees and residence fees are to be paid by 15 July.

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In addition to the normal student fee, all students are liable to pay the non-refundable ICT levy, the registration fee and the non-refundable international levy as follows:

- SADC & African countries:
Non-refundable ICT levy and registration fee plus normal student fees plus non-refundable international levy of R2 000.00
- Other countries:
Non-refundable ICT levy and registration fee plus normal student fees plus non-refundable international levy of R17 000.00
- SADC & African countries - Non degree purposes/occasional/practical training:
Non-refundable ICT levy and registration fee plus normal student fees plus non-refundable international levy of R2 000.00
- Other countries - Non degree purposes/occasional/practical training:
Non-refundable ICT levy and registration fee plus normal student fees plus non-refundable international levy of R8 000.00
- All countries: - Extracurricular/short learning programmes & non-subsidised programmes:
Non-refundable ICT levy and registration fee plus normal student fees plus non-refundable international levy of R1 000.00
- Affiliate students:
Non-refundable ICT levy and registration fee plus normal student fees plus non-refundable international levy of R2 000.00
- Asylum seekers/Refugees/Diplomat students:
Remission of international levy
- Study abroad:
Reciprocal Exchange Administration Fee R2 500.00
- Approved special international programmes: R33 000.00
Charges of fees that are governed by UJ partnership agreements
 - ISEP Direct R10 000.00
 - IDEP short collaborative programmes
- Postdoctoral students:
Waiving of the international levy

d. Postgraduate students from foreign countries

Student fees are payable as follows:

- An upfront payment of 40% of student fees is to be paid at registration.
- 75% of the student fees are to be paid by 15 April.

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- 100% of the student fees to be paid by 15 July.

In addition to the normal student fee, all students are required to pay the non-refundable ICT levy, registration fee and the non-refundable international levy of R2 000.00.

Study abroad student fees

- | | |
|------------------------------------|------------|
| ▪ Free moving/fee paying (5.1%) | R34 683.00 |
| ▪ Island Programmes | R34 683.00 |
| ▪ Short Learning Programmes (7.5%) | R35 475.00 |
| ▪ Exchange Students | R17 867.00 |

e. Undergraduate programmes (including LLB and PGCE)

The average cost for formal qualification **per year** in the different faculties, if the prescribed programmes are followed, is as follows:

(Fees may vary depending on the composition of the particular degree.)

- The annual student fees are subject to change without prior notice
- The minimum payment on the date of registration is: R5 560.00
- **Registration fees (R650) and ICT Levy (R500) should be added annually to student fees.**
- Start-up equipment would be required for students registering for the first time ranging between R6 000 and R10 000, depending on the programme.
- Some programmes charge levies for practical subjects. Complete information on levies is available at the relevant department.

	Fee range per annum	
	Minimum	Maximum
	R	R
ART, DESIGN & ARCHITECTURE	R48 650.00	R69 340.00
COLLEGE OF BUSINESS & ECONOMICS		
Advanced Diplomas	R35 810.00	R79 270.00
Diplomas	R35 222.00	R72 120.00
Diploma (360) – Extended	R35 260.00	R45 230.00
Degrees	R49 318.00	R74 860.00
Degrees - Extended	R35 400.00	R53 210.00
EDUCATION	R46 240.00	R61 720.00
ENGINEERING & THE BUILT ENVIRONMENT	R54 040.00	R66 810.00
HEALTH SCIENCES		
Non-Laboratory Modules	R56 730.00	R58 070.00
Laboratory Modules	R54 040.00	R95 840.00
Diploma	R33 708.00	R47 651.00
Degrees (NQF 8)	R40 484.00	R55 961.00

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HUMANITIES	R45 710.00	R56 470.00
Specialised Practical Training	R59 560.00	R76 500.00
LAW	R46 240.00	R53 100.00
SCIENCE		
Non-Laboratory Modules	R47 860.00	R56 860.00
Laboratory Modules	R71 790.00	R79 860.00

Fees can amount to more, or less than this, per year, depending on the composition of the modules.

f. Four-year programmes:

The average cost for first-year students for the four-year programmes in the different faculties is as follows:

A non-refundable registration fee (R650) and non-refundable ICT Levy (R500) should be added annually to student fees.

Fees may vary depending on the composition of the particular degree.

	Fee range per annum	
	Minimum	Maximum
	R	R
COLLEGE OF BUSINESS & ECONOMICS	R35 410.00	R47 520.00
EDUCATION	R52 450.00	R61 000.00
ENGINEERING & THE BUILT ENVIRONMENT	R32 540.00	R39 800.00
HEALTH SCIENCES	R35 430.00	R50 100.00
HUMANITIES	R33 410.00	R44 310.00
SCIENCE	R36 170.00	R57 730.00

Fees can amount to more, or less than this, per year, depending on the composition of the modules.

g. Honours degrees and postgraduate diplomas

The fees for the **complete programme** amount between R36 310.00 and R79 100.00. Fees may vary depending on the composition of a particular qualification. Students doing a programme over a period of more than one year must bear in mind that the normal annual increase in fees applies to the second and subsequent years of study.

h. Coursework master's degrees

The fees for the **complete programme** amount, average between R45 290.00 and R274,000.00. Fees may vary depending on the composition of the master's degree. Students doing a programme over a



period of more than one year must bear in mind that the normal annual increase in fees applies to the second and subsequent years of study.

(MCom Business Management, Strategic Management, Master of Technology Architectural Technology (Professional) and LLM excluded – information about curricula, student fees, etc., is supplied by the relevant departments).

i. Dissertation -based master’s degrees (non-tutored)

The average fee per year	R22 650.00	R34 110.00
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j. Doctoral degrees

The average fee per year	R22 650.00	R44 770.00
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6 Fees payable for University residence

Students must first be accepted for academic enrolment before they may register for residence accommodation. If students do not register for the academic year or semester by the last official registration date, they forfeit the right to accommodation on campus and must vacate the room immediately.

Meals:

- All campuses provide alternative venues regarding meals:
 - Self-catering; and
 - Shopping Centre/Student Canteen
- The cost of meals is not included in the tariffs.
- Each student should determine his/her own meal quota for the year in order to budget a sufficient amount for meals.

a. Residence fees Kingsway Campus

○	Complex A Cornerstone & Oppierif Men’s Residences Magnolia & Moshate Heights Women’s Residences	R38 220.00	Double Rooms / annum
○	Complex B Maqhawe Men’s Residence Impumelelo & Karibu-Jamii Women’s Residences	R40 040.00	Single Rooms / annum
○	Afslaan Men’s Residence	R44 772.00	Single Rooms / annum
○	Lebone Women’s Residence	R44 772.00	Single Rooms / annum
○	Thomas Sankara Phase 2	R44 722.00	Senior Accommodation
○	Thomas Sankara Phase 3	R45 500.00	Senior Accommodation
○	House Goucester	R43 680.00	
○	Streatley Ave 11	R49 868.00	
○	Faranani – Postgraduate Accommodation	R50 596.00	
○	APK – Admin Flats (Postdoc Flats)	R57 148.00	
○	Sophia Town (off campus)	R61 516.00	Single Rooms / annum

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b. Residence fees Doornfontein Campus

○	Gauta, Phumlani & Takalani Women's Residences	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Lesedi & Akanani Men's Residence	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Robin Crest Men's Residence	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Kopano House	R50 596.00 R43 316.00	Single Rooms / annum Double Rooms / annum
○	Habitat Men's Residence	R50 596.00 R43 316.00	Single Rooms / annum Double Rooms / annum
○	DFC – Postdoc Flats	R42 952.00	

c. Residence fees Bunting Road Campus

○	Horizon & Ndlovukazi Women's Residences	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Kilimanjaro Men's Residence	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Mayine – Mixed Residence	R44 408.00	Single Rooms / annum
○	Goudstad Flats (Postgraduate Accommodation)	R57 148.00	Single Rooms / annum
○	APB – Postdoc Flats	R57 148.00	

d. Residence fees Soweto Campus

○	Hector Pietersen (on Campus)	R50 232.00	Single Rooms / annum
○	Ulwazi	R56 420.00	Single Rooms / annum
○	3 rd Residence	R38 220.00	Rooms / annum
○	4 th Residence	R54 600.00 R34 944.00	Single Rooms / annum Double Rooms / annum

e. Financial liability for students leaving University residences.

Once a student has registered in the residence and no longer wants to live there, a specific Residence Cancellation form must be completed and processed, after which the necessary adjustments will appear on the student account (if applicable).

7 Sundry fees

- a. Examination fees
 - All undergraduate, postgraduate, extracurricular and diploma courses:**
 - Re-marking of examination papers (June & November examinations) R430.00
- b. Substitute test and aegrotat – per paper/module No fee
- c. Academic record No fee
- d. Second proof of registration No fee
- e. Translation of degree certificates R200.00



f. Re-issue of degree certificates	R300.00
g. Re-issue of University access card	R150.00
h. Recognition of Prior Learning (RPL)	R2 500.00
i. Transcript supplement (for collection)	R400.00

8 Rules in respect of fees payable

- a. The Council of UJ retains the right to alter any fees or other stipulations regarding fees payable where specific circumstances justify it.
- b. By signing and submitting the registration form, students accept responsibility for the payment of all prescribed fees and bind themselves to abide strictly by the regulations regarding the payment of fees. ***In the case of minors, parents accept co-responsibility.***
- c. University fees (including extracurricular courses and residence fees) are payable as follows:

First payment:

Upon enrollment as a student: (refer to paragraph 4.a)

Year Modules:

- Second payment (latest by 15 April)
70% of fees for the year (includes first payment)
- Third payment (latest by 15 August)
Outstanding balance (100% of fees for the year)

First Semester Modules:

- Second payment (100% of fees – latest by 15 April)

Second Semester Modules:

- Second payment (100% of fees – latest by 15 August)
- Bursary student must note section 15 of this brochure.

- d. The University reserves the right to claim interest on arrear amounts to the prescribed rate in terms of the Prescribed Rate of Interest Act, 1975 (as amended).
- e. A student enrolling at UJ for the first time forfeits at least his/her non-refundable registration fee and ICT levy paid at registration (refer to paragraphs 3) if his/her enrolment is cancelled because his/her matriculation or senior certificate is not lodged or if an extension is not obtained by the end of May of the relevant year. The certificates of students registering for the first time at the beginning of the second semester must be lodged by 15 August.

In cases where, without permission, these certificates are submitted later than the prescribed dates resulting in the student's registration being cancelled, enrolment may be renewed only with the special permission of the Vice-Chancellor or his appointed deputy.

- f. Students are registered conditionally if:



- They have to fulfil certain admission requirements after official registration.
 - They are awaiting the results of a selection test or examinations; and
 - Their registration has to be cancelled because they failed to fulfil the set requirements, or their test or examination results were unsuccessful, then they will be liable only for the registration fees and ICT levy.
- g. The Senior Director: Revenue Administration reserves the right to cancel any refund or granting of credit on cancellation as determined above.
- h. Students must apply for a refund of credits online: The application and refund requirements document are available online link <https://student.uj.ac.za/proforma/>
- Students must upload copies of all the required documents.
 - The refund process is completed within 14 working days.
 - Refunds can only be transferred to a cheque or savings account; no credit card accounts.
- i. In respect of students not fulfilling their financial obligations on time and as prescribed, the University retains the following rights:
- Students may be excluded from UJ residences.
 - Students' examination results will be withheld.
 - Students' registration may be cancelled after the specified dates, and they will be liable for payment of the outstanding amount, as agreed and signed in the special arrangement made with UJ.
 - Students will not be allowed to register if the previous year's fees have not been paid in full.
 - A certificate of conduct will not be issued.
 - Legal action will be instituted against students, who will be liable for all UJ's legal costs.
 - Qualifications (degrees, certificates/diplomas) will not be awarded.
- j. No rebate is payable to students not attending lectures or attending lectures only for part of a semester or not completing their thesis/dissertation after registering.
- k. Students attending classes for which they are not registered will be identified by way of class lists and will be responsible for an additional payment of 50%, calculated on the tariff applicable to the specific subject.

9 General guidelines for the payment of fees

Given that a significant proportion of funds are derived from student and accommodation fees, the University is compelled to take precautions to ensure that the maximum amount of funds is recovered. Therefore, the following guidelines with regard to the collection strategy are applicable:

- a. Students who owe the University money in respect of student and accommodation fees will not be allowed to register at the beginning of the next academic year.



- b. Students who are allowed to register will have to remit the first minimum payment (which includes the ICT levy and registration fee) on the date of registration. Students who are awarded bursaries will have to make arrangements with their sponsors. These regulations also apply to students who have been awarded bursaries from this University (see paragraph 15 with regard to full scholarships.)
- c. NSFAS-funded students will be allowed to register without upfront payment of the registration fee.
- d. All students, except those who have made the necessary arrangement to pay off the outstanding balance as well as those paying by debit order will have to adhere to the payment dates for the second and final payments as set out in paragraph 8.
- e. As an alternative, students and parents may sign the debit order, which is highly recommended (see full particulars as per paragraph 1.3.)
- f. All other arrangements to pay the outstanding balance in monthly instalments must be made in writing and addressed to the staff of the Student Finance sub-department before 1 April.
- g. Students who do not adhere to the payment dates or whose cheques or debit orders are returned by the bank due to insufficient funds will have their registration cancelled forthwith.

10 Cancellation of studies and modules

a. General

Registered students are responsible for the full year's student and residence fees. According to the University's regulations, a rebate on student and residence fees can be considered depending on the date on which the University is notified of the cancellation of studies.

b. Total and module cancellation

Students cancelling their studies in a particular programme or module should notify the University by submitting the cancellation on the prescribed form and in accordance with the prescribed procedure before the date determined by the University. This form is submitted to the relevant faculty officer for processing. ***If the date of the cancellation is not officially confirmed, students will be liable for the full payment of fees, and no credits will be considered.***

11 Financial liability upon total cancellation of studies or cancellation of certain modules

The rebate on residence fees upon cancellation is calculated according to a sliding scale based on the actual days in residence. In respect of student fees, the following rules are applicable:

a. Total cancellation of studies



- On or before 25 February:
Total credit of student fees with the exception of the registration fee and ICT levy, as mentioned in paragraphs 3.
- After 25 February:
The rebate is calculated as mentioned in paragraph 11.b.

b. Cancellation of modules

First Semester Modules:

- Cancellation on or before 25 February: No fees payable
- Cancellation on or before 8 April: 50% credit is granted.
- Cancellation after 8 April: No credit is granted.

Second Semester Modules:

- Cancellation on or before 29 July: No fees payable
- Cancellation on or before 2 September: 50% credit is granted.
- Cancellation after 2 September: No credit is granted.

Year Modules:

- Cancellation on or before 25 February: No fees payable
- Cancellation on or before 8 April: 75% credit is granted.
- Cancellation on or before 29 July: 50% credit is granted.
- Cancellation after 29 July: No credit is granted.

12 Non-refundable fees

The following fees are not refundable under any circumstances:

- a. Application fees
- b. The registration fee payable upon registration (not residence fees) (Refer to paragraph 3.c)
- c. Additional amounts payable in respect of late registration
- d. Examination fees (Refer to paragraph 7.a)
- e. Amount payable by students registering for the lodging of dissertations, mini-dissertations, and theses (Refer to paragraph 4)
- f. International levy (Refer to paragraph 5.c and 5d)
- g. ICT levy (Refer to paragraph 3.d)

13 Student cards

- a. Student cards serve as admission to UJ campuses, buildings, lectures and libraries and proof identity during examinations. Students will only be issued with student cards once they have paid the required fees on the registration date.
- b. On cancellation of registration, student cards must be handed in with the cancellation forms.
- c. Lost student cards will be replaced at a charge of R150.00 for the first replacement and a higher charge for any further replacements.

14 The National Student Financial Aid Scheme (NSFAS)

(For further information, refer to the NSFAS website at www.nsfas.org.za)

NSFAS is a statutory body, funded primarily by South Africa's national Department of Education, providing study bursaries to academically able but financially needy students who wish to study at one of South Africa's public higher education institutions.

NSFAS has appointed the University of Johannesburg (UJ) to administer funds on its behalf.

A student qualifies for NSFAS if he/she is:

- A South-African citizen or a permanent resident
- Registered at a South African public university.
- An undergraduate studying for a first tertiary educational qualification
- Still within the N+1 rule
- Registered for a NSFAS approved funded undergraduate qualification.
- Able to demonstrate potential for academic success – first-year students must comply with the minimum entrance requirements of a particular academic programme.
- All within the financial disadvantaged requirements indicated by NSFAS.

A NSFAS bursary may be used to pay student fees, books, meals, transportation for a student staying at home and University residence or private owned student accommodation fees.

NSFAS applications and guidelines are available online at www.nsfas.org.za.

15 Students receiving full scholarships.

- a. All students whose fees are paid by sponsors/employers will be allowed registration without the first minimum payment as specified in paragraph 4. On registration, they must hand in at the Bursaries Unit written proof of the bursary awarded for the year of study. *Students must ensure that their sponsors/employers are required/informed to settle their full outstanding debt by no later than 15 April.* Students will not be allowed to register if the previous year's fees have not been paid in full.
- b. In the case of a student receiving a bursary, the amount of which is larger than the year's student and residence fees, such student will be allowed to register without the first payment, provided that satisfactory written proof of the bursary for the relevant year of study is submitted to Student Finance on time.
- c. In the case of undergraduate students, the merit bursaries awarded are credited to the student's account in the second semester.
 - i. To ascertain the values and conditions of bursaries awarded, please refer to the brochure regarding bursaries.

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Important note:

All recipients of bursaries should note that an amount of:

- R5 560 (day students); and
- R9 270 (residence students)

is payable upon registration.

- d. Students must take note of sponsors/employers' requirement to receive academic progress reports and financial statements from the University.

"The University reserves its right to change/amend the fees without any prior notice."

**UNIVERSITY OFFICE
2024**